

US Court of Appeals - Sixth Circuit  
Potter Stewart Courthouse

**SUBJECT:**

**Request for Bid - Drapery Fabrication and Installation**

**Non-Resident Chambers - Potter Stewart U.S. Courthouse**

**Sixth Circuit of the U.S. Courts - Cincinnati, Ohio**

**Bid Deadline: Monday March 26, by 12:00 Noon**

The Sixth Circuit Court of Appeals invites your company to provide a bid for the fabrication and installation of new window drapery for (10) ten windows in 2 non-resident chambers at the Potter Stewart US Courthouse in Cincinnati, Ohio.

The awarded contractor will be responsible for verification of field dimensions, removal of existing drapery hardware in a clean manner to accept new hardware required. Contractor will also be responsible for the order of specified drapery material and required new hardware. Existing mini-blinds will remain.

Attached with this bid request are material specifications, location plan with existing photos and general dimensions for pricing. A bid form is also included.

Company name, address, email or fax for issuance of purchase orders for material purchase, fabrication, delivery and installation to be provided on bid forms.

Delivery and installation location:

Potter Stewart United States Courthouse  
100 East Fifth Street  
Cincinnati, Ohio 45202-3988

Email or Faxed copy of the furniture bid to be submitted to:

Mr. Larry McManis  
Assistant Circuit Executive  
US Court of Appeals  
Office of the Circuit Executive  
503 Potter Stewart United States Courthouse  
100 East Fifth Street  
Cincinnati, Ohio 45202  
Email: larry\_mcmanis@ca6.uscourts.gov  
Fax: 513-564-7210

**\*\*During bid period, questions may be directed, in email format, to Barbara Wieliczka, barbara\_wieliczka@ca6.uscourts.gov. Responses will be copied to all parties participating in bid process.**

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**SCOPE OF WORK: DRAPERY**

**PART 1 GENERAL**

**1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract apply to this section.

**1.02 DESCRIPTION OF WORK**

- A. Fabricate and install all drapery, accessories and components as described on the drawings and as specified herein.
- B. Alternate equal products of quality, style and features will be considered at the Court's discretion for approval. Any substitutes must be clearly noted on bid form.
- C. All product and services will be provided at best competitive pricing available.

**1.03 QUALITY ASSURANCE**

- A. Prior to fabrication, contractor to provide sample of specified material and sample hardware for owner sign-off.

**1.04 COORDINATION**

- A. Product descriptions and location drawings with key codes for drapery and design are included in the package (See Appendices 1)
- C. The Contractor shall be responsible that no labor disputes occur. All damages due to such disputes shall be the sole responsibility of the Contractor.

**1.05 DELIVERY AND PROTECTION**

- A. Deliver materials in protective wrapping and protect from soiling and damage.
- B. The contractor will be responsible for daily clean-up of all materials and removal of all associated waste.

**1.06 WARRANTY**

- A. All materials and labor shall be warranted for a period of one year after final acceptance unless items are damaged through abuse or misuse.

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- B. The Contractor shall warrant that the materials will in all respects conform to the drawings and specifications and will be free from defects and workmanship. The warranty is in addition to any other warranty required by the Contract Documents.

**PART 2      PRODUCTS**

**2.01      SCHEDULE**

- A. Material and design intent is specified in the schedule and attached drawing.
- B. The Contractor is responsible for verification of all quantities.
- C. The Contractor will verify measurements, order material and required hardware and install all drapery and hardware as described.

**END OF SECTION**

**PROPOSAL FORM**

**Bidder Name Address and Phone Number:**

**Contact Name and Email Address:**

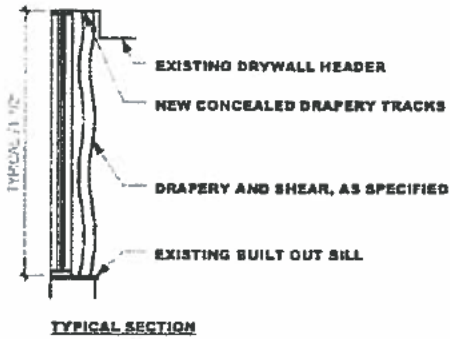
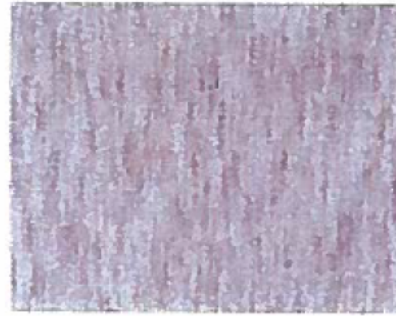
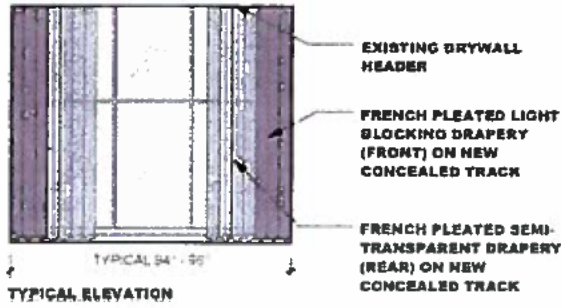
**Bid Submittal Date:**

\*Attach any itemized product quotations on dealers own forms if desired

1. Drapery Fabrication and Installation - Chambers 432		
Material	Material Totals	Lead Time
Drapery (Carnegie - 4450 Trek, Color 23)	\$ -	
Sheers (Carnegie- Allegro, Color 208)	\$ -	
Drapery (	\$ -	
Sheers (	\$ -	
Hardware *contractor to provide hardware manuf. Name and style #	\$ -	
2. Drapery Fabrication and Installation - Chambers 445		
Material	Material Totals	Lead Time
Drapery (Carnegie - Foundation 4360, Color 30)	\$ -	
Sheers (Carnegie- Allegro, Color 208)	\$ -	
Drapery (	\$ -	
Sheers (	\$ -	
Hardware *contractor to provide hardware manuf. Name and style #	\$ -	
<b>Additional Charges</b>		
Fabrication Cost	\$ -	
Installation and Delivery	\$ -	
Freight/Shipping Charges (fabric, hardware)	\$ -	
<b>Total Project</b>		
Material, Fabrication, Installation, Freight (if applicable)	\$ -	
Tax ID #		

**DRAPERY SPECIFICATION**

**DRAPERY- 432**



**NOTES:**

- Awarded Contractor to field verify existing conditions.
- Existing window blinds to remain.
- Awarded Contractor to remove existing drapery hardware and patch / repair remaining holes.

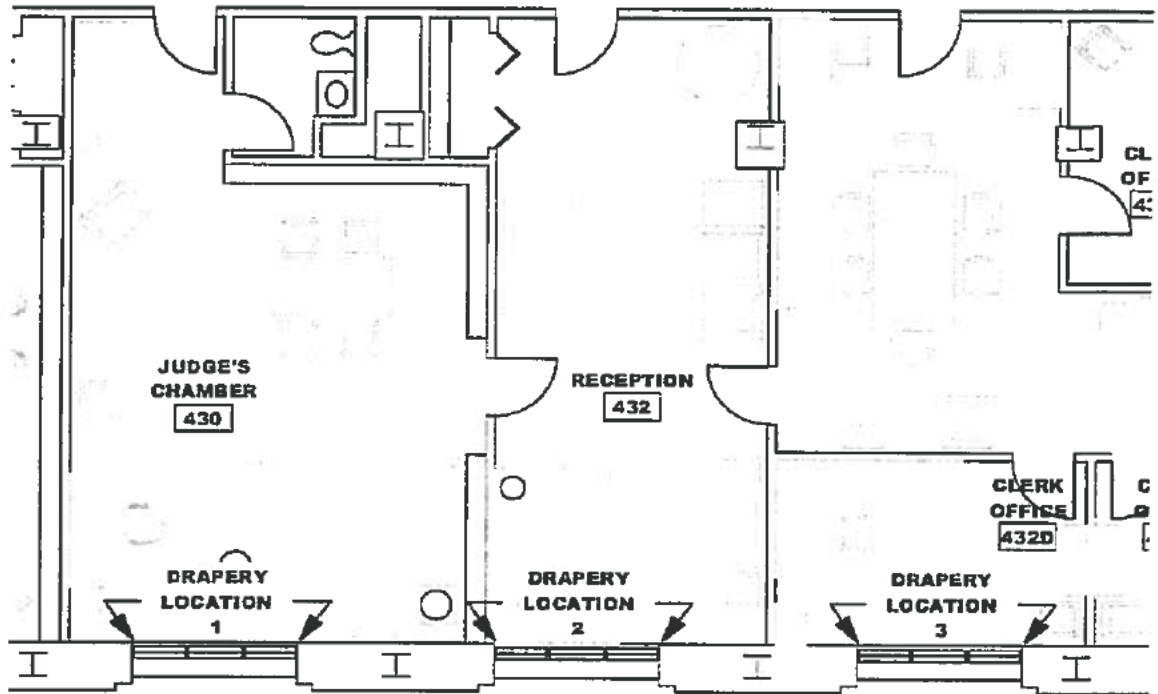
**Drapery Specification:**

MFGR: Carnegie  
Style: 4450 Trek  
Color: 23  
Notes:

**Shear Specification:**

MFGR: Carnegie  
Style: Allegro  
Color: 208  
Notes:

**ROOM LOCATION:** 430-432



DRAPERY LOCATION 1

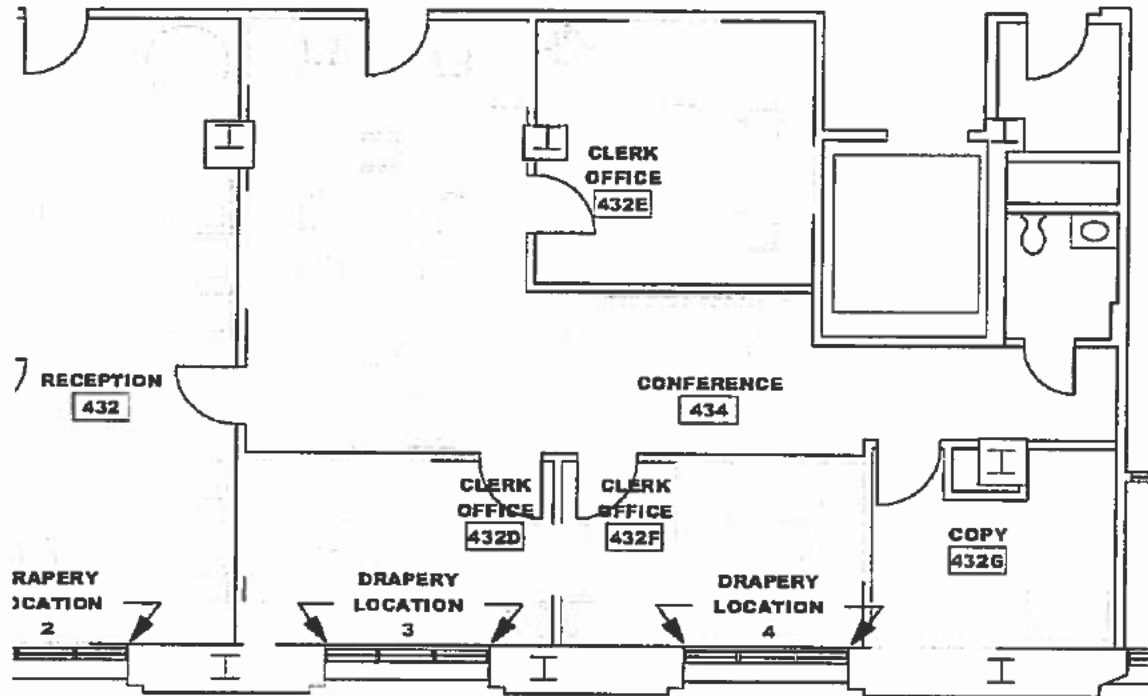


DRAPERY LOCATION 2



DRAPERY LOCATION 3

ROOM LOCATION: 430-432



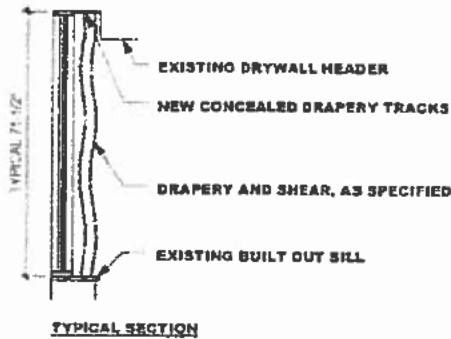
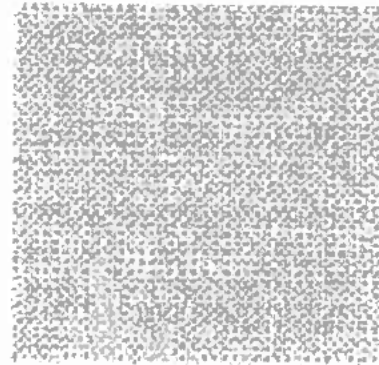
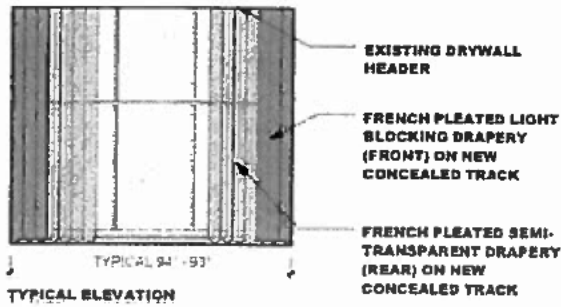
DRAPERY LOCATION 4

ROOM LOCATION: 430-432



**DRAPERY SPECIFICATION**

**DRAPERY- 445**



**NOTES:**

- Awarded Contractor to field verify existing conditions.
- Existing window blinds to remain.
- Awarded Contractor to remove existing drapery hardware and patch / repair remaining holes.

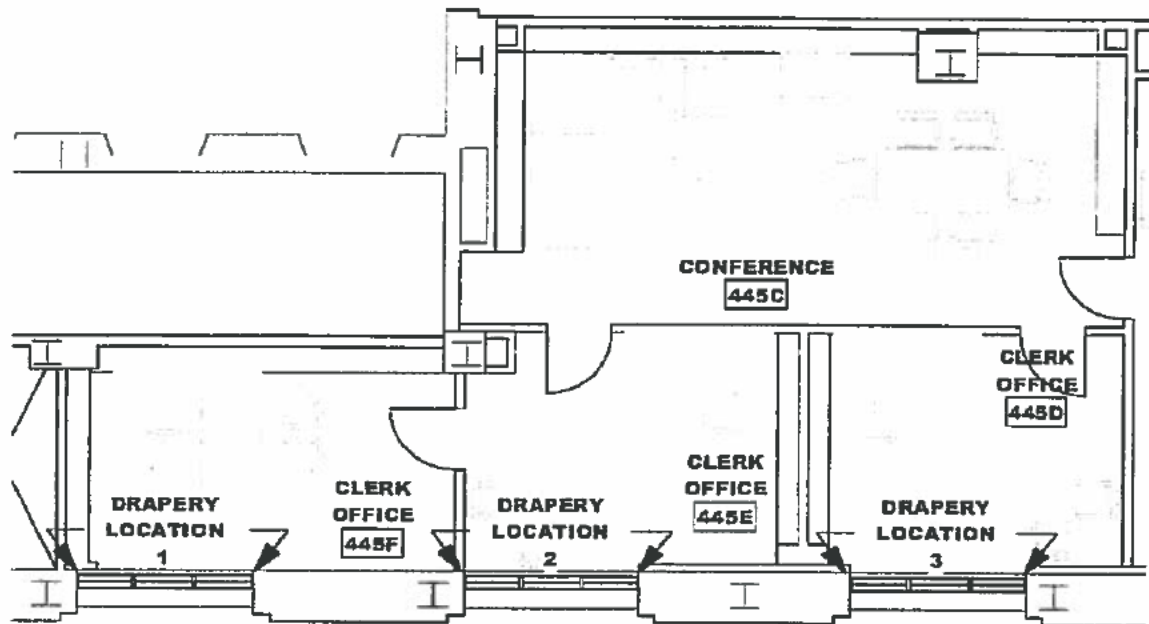
**Drapery Specification:**

MFGR: Carnegie  
 Style: Foundation  
 Color: 30  
 Content: 100% Trevira  
 Notes:

**Shear Specification:**

MFGR: Carnegie  
 Style: Allegro  
 Color: 208  
 Content: 100% Trevira  
 Notes:

**ROOM LOCATION: 445-449**



DRAPERY LOCATION 1

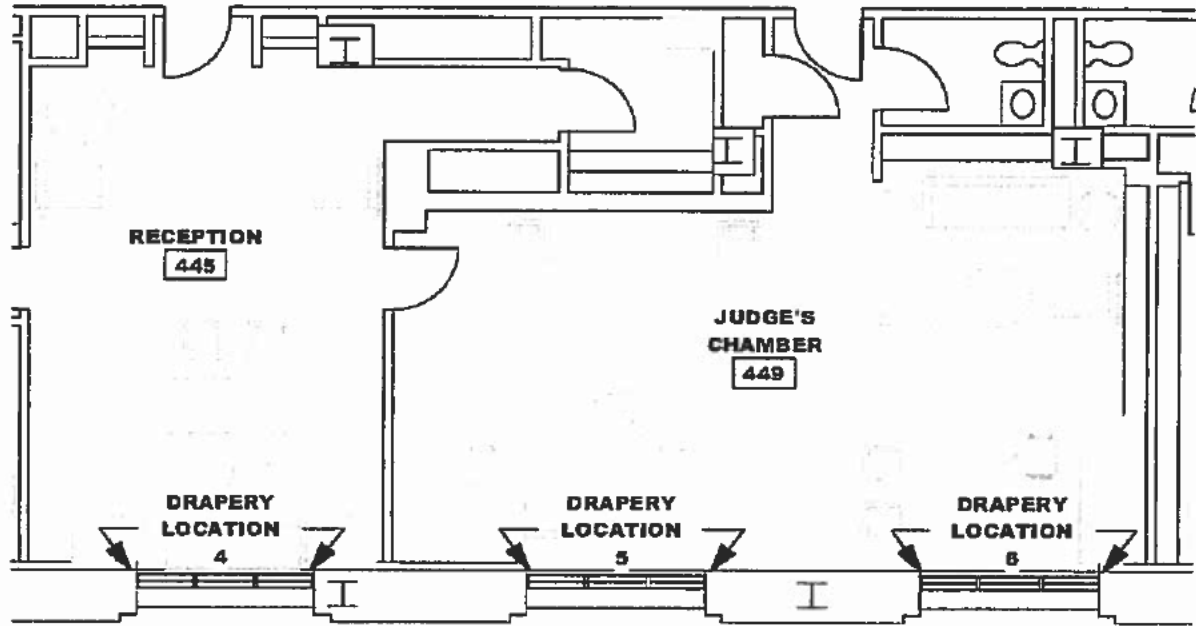


DRAPERY LOCATION 2



DRAPERY LOCATION 3

ROOM LOCATION: 445-449



DRAPERY LOCATION 4



DRAPERY LOCATION 5



DRAPERY LOCATION 6

ROOM LOCATION: 445-449